

**SPRING POINT HOMEOWNERS ASSOCIATION  
ARCHITECTURAL CONTROL COMMITTEE  
DEVELOPMENT/MODIFICATION CHECKLIST**

Name: \_\_\_\_\_ Date:\_\_\_\_\_

Address: \_\_\_\_\_ Home Phone:\_\_\_\_\_

City/State: \_\_\_\_\_ Office/Cell Ph.:\_\_\_\_\_

Please provide the Architectural Control Committee with all information necessary to evaluate the request thoroughly and quickly. Note that this form is only a guide, and the homeowner is responsible to disclose all information needed to evaluate compliance with CC&Rs, ARTICLE VII - ARCHITECTURAL CONTROL STANDARDS. Requests must include, without limitation, the following information: site plan (incl. all dimensions), color (if applicable), detailed description of request, list of materials, pictures (if applicable), and other information as outlined below to evaluate the request.

Please allow a minimum of 15 days for review and approval; however, it should be noted that 45 days is provided for in the CC&Rs for this review process. A construction road impact fee of \$1 ,500 will be required for Spring Point Homeowner Assoc. approval of a new home construction project. This fee will be \$500 for a detached auxiliary building or home addition outside the 18-month construction window for an initial home structure.

Description of Development/Modification: \_\_\_\_\_

Exceptions Requested (Yes or No — if Yes, please attach detailed description): \_\_\_\_\_

Under the common headings below, all items listed must be submitted. Please refer to the CC&Rs for other necessary information.

**BUILDINGS or ADDITIONS**

\_\_\_\_\_Location of building/addition on lot and relative to other improvements, lot lines

\_\_\_\_\_Size, color, and 2 copies of detailed architectural plans for the project

\_\_\_\_\_ Materials for exterior (comment on conformity with existing improvements)

\_\_\_\_\_ Building Permit

**DECK/PORCH**

\_\_\_\_\_ Drawing or Picture of proposal, including dimensions (show deck style/appearance)

\_\_\_\_\_Site plan showing location with respect to existing improvements

\_\_\_\_\_ Construction materials and finish color (natural colors and conformance to existing building improvements desirable)

EXTERIOR BUILDING ALTERATIONS - PAINTING, SIDING/ROOF MODIFICATION (Submit only if original colors or materials are being changed)

\_\_\_\_\_ Color

\_\_\_\_\_Area of building to be altered (list specific changes: main home, garage door, special trim, doors, shutters, etc.)

FENCE (No chain link, concrete block, or lot perimeter fencing will be allowed)

\_\_\_\_\_Plan showing extent and location on lot (including height and other dimensions)

\_\_\_\_\_Fence construction style and color

WATER HOOKUP (A Lots): Paid/Date\_\_\_\_\_

ROAD CONSTRUCTION FEE: Amnt.Paid/Date\_\_\_\_\_

**OTHER REQUEST**

Description and relevant details:

\_\_\_\_\_

HOMEOWNER'S ACKNOWLEDGEMENT: I understand and agree that no work on this request shall commence until written approval of the Architectural Control Committee has been granted in accordance with CC&R requirements. I understand that I am also responsible for complying with relevant county and state regulations.

Neither the Homeowners Association ("HOA"), the HOA Board of Directors, the Architectural Control Committee nor their respective members, officers, successors, assigns, agents, representatives or employees shall be liable for damages or otherwise to anyone requesting approval of an architectural alteration by reason of mistake in judgement, negligence, arising out of any action with respect to any submission. The architectural review is directed toward review and approval of site planning, appearance and aesthetics. None of the foregoing assume any responsibility regarding design, methods of construction, or technical suitability of materials. I hereby release and covenant not to sue any of the foregoing from/for any claims or damages regarding this request or the approval or denial thereof.

Homeowner Signature:Date:

\_\_\_\_\_

Submit application by mail or E-mail to:

**SPRING POINT HOMEOWNERS ASSOCIATION**

Attention: Architectural Control Committee

P.o. Box 56, Deer Harbor, WA 98243

ACC Chair: Robert Spreen, E-mail: rwspreen@rockisland.com

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FOR ARCHITECTURAL CONTROL COMMITTEE  
USE

Date received \_\_\_\_\_

ACC Chair \_\_\_\_\_

Action \_\_\_\_\_ Not approved \_\_\_\_\_ Conditions \_\_\_\_\_

Approved Comments:

Date